

Fountainview Homeowners' Association, Inc.

Board of Directors Meeting

Wednesday February 1, 2017- 6:00 P.M.

Location: The Barn at the View 14113 Pennsylvania Avenue, Hagerstown, Maryland

In Attendance: Brian Kelley-President, Mike Holler-Vice President, Karen Saunders-Secretary, Margie Yeager-Treasurer, Stephen Walters, Debbie Vessa, Lisa Noel and Mozelle Lopez-Property Manager from Sunshine Management.

Absent Board Members: Scott Canfield

The meeting was called to order by President Brian Kelley at 6:01 P.M. and quorum was established.

Acceptance of October 24, 2016 Meeting Minutes: Mike Holler motioned to accept the October 24, 2016 minutes. Lisa Noel seconded; all in favor, motion passed.

Financials: As of 12/31/2016

Checking- FCB(Sunshine Account): \$6,103.40

Checking- Columbia Bank(Operating Account): \$5,203.98

Petty Cash: \$100.00

Money Market –Columbia Bank: \$17,576.24

Columbia Bank CD: \$45,711.77

Total: \$74,695.39

OLD BUSINESS

Community Sign: Brian Kelley will follow up with Sign here to see when they will continue work on the sign.

Trees cut down around park pavilion to deter vandalism: Complete

Trees cut down on Mesa Terrace: Complete

Replacement of dead trees completed: Tabled till Spring

Bids to pave rest of walking path(Mike Holler): Mike Holler will follow up.

Removal of community sign board at corner of Mesa Terrace and Sweet Vale Drive: Tabled

Playground behind the apartments on Sweet Vale and Mesa Terrace: The Hoa owns the property for both playsets around the apartment building on Sweet Vale and Mesa Terrace. Brian Kelley motioned to remove both playsets. Karen Seconded; all in favor, motion passed.

New HOA landscaping Contractor: The company name is DNM.

Using a collection agency for delinquent accounts: Tabled collection policy due to the board looking into a specific collection agency.

Clarify "exterior changes/additions" and required completion date for Arc projects: Complete

Open Fires at Common Areas: Email complete to property manager. No open fires have been reported.

NEW BUSINESS

Safe Deposit box: Mike Holler and Brian Kelley names are now on the safe deposit box. This box contains the Fountainview Deed. Brian Kelley will check to see if we can precancel the box for future use. Debbie Vessa motioned to cancel the safe deposit box. Lisa Noel seconded; all in favor, motion passed.

Is notice required for quarterly board meeting dates: According to the bylaws no notice is needed. Mozelle Lopez will however have each board meeting date updated on the fountainviewhoa.net website.

Set 2017 Annual Meeting Date for April: April 26th, 2017 at 6:30 P.M. Board members to arrive at 6:00 P.M.

Publishing delinquent account: Discussed in closed executive session

Payment process to vendors/contractors-30 days: Mozelle will make a process checklist to distribute to vendors including the payment process going forward

Upcoming newsletter: Newsletter to include Spring clean up, community events which include Hagerstown Foursquare Church Egg Hunt 4/8/17 1:00-3:00 P.M. rain date 4/15/17, The Hagerstown Foursquare Church faith based group for tweens ages 10-12 on every 2nd Friday of the month, Community Yardsale May 27th, 2017 from 7:00 A.M.-2:00 P.M., Bulk Trash Pickup May 30th, 2017, Trick or Treat October 27th, 2017 6:00 P.M.-8:00 P.M. and Christmas Tree pickup January 8th 2018.

Community Events: Fountainview Fall Fest September 9th, 2017, Hagerstown Foursquare church will hold a free school supplies event on a separate day. Date TBD

Future Meeting: Annual meeting April 26th, 2017 at 6:30 P.M.

Adjournment of open board meeting: Brian Kelley Motioned to adjourn the open board meeting at 7:25 P.M. Debbie Vessa Seconded; all in favor, motion passed.

Closed executive session(Delinquencies and specific homeowner issues): The board of directors went into a closed session to discuss delinquencies and specific homeowner issues.

Adjourned Executive session at 7:40 P.M.