

Fountainview Homeowners' Association, Inc.

October 24, 2016

The Board of Directors of the Fountainview Homeowners' Association met on Monday, October 24, 2016 at 6:00 p.m. at The Barn at the View 14113 Pennsylvania Avenue, Hagerstown, Maryland. Board members present were Brian Kelley, President; Mike Holler, Vice President; Karen Saunders, Secretary; Scott Canfield, Stephen Walters, Debbie Vessa, Lisa Noel and Mozelle Lopez, Property Manager, from Sunshine Management was present. Margie Yeager, Treasurer was not present.

The meeting was called to order by President Brian Kelley at 6:05 p.m. and quorum was established. The following items were discussed.

Acceptance of June 23, 2016 Minutes: Mike Holler motioned to accept the June 23, 2016 minutes. Brian Kelley Seconded; all in favor, motion passed.

Financials and Proposed 2017 Budget: Financials were not present at the meeting. Mozelle Lopez will email the financials to all board members.

- (1) Certificate of Deposit \$-.-
- (2) Money Market Account \$-.-
- (3) Operating Account \$-.-
- (4) Sunshine Account \$-.-
- (5) Petty Cash \$-.-

All combined accounts total \$-.-

Lisa Noel motioned to remove the Holiday Lights Contest from the budget and add \$150.00 to the Community Social Events budget. Lisa Noel proposed the landscaping budget stay the same. Karen Saunders Seconded; all in favor, motioned passed. Brian Kelley proposed we change budget amount for landscaping to an even \$15,340.00. Debbie Vessa seconded; all in favor, motion passed.

Delinquencies: The board of directors authorized a reminder letter that includes the option to pay ACH to the following: 010, 012, 016, 019, 020, 024, 046, 053, 066, 070, 073,074, 078, and 083.

Old Business:

- A. CBC/VCS Collection agency answer on placing delinquent accounts with them: Tabled
- B. Newsletter and flyers sent to members for Amendments and community events: The newsletter will include everything the Hoa has accomplished this year and the letter that was created in the past including the violation fines.
- C. Community Sign: Appeal was filed. Awaiting approval from the county.
- D. Trees cut down around Park Pavilion to deter vandalism: Completed

- E. Trees cut down on Mesa Terrace: Completed
- F. Replacement of dead trees (Debbie Vessa): Tabled for further discussion
- G. Bids to pave rest of walking path (Mike Holler): No bid yet
- H. Removal of community sign board at corner of Mesa Terrace and Sweet Vale Drive: Tabled

New Business:

- A. 2017 landscaping bids:
  - I. Jr Service-\$27,450.00
  - II. D&M Lawnmowing-\$14,100.00
- B. Violation fines and review some specific violation items: Add Violation fines letter to the next newsletter for homeowners to read.
- C. Clarify "exterior changes/additions" and required completion date for ARC projects: Karen Saunders proposed an expected start and end date is added to the arc app. Brian Kelley seconded; All in favor, motion passed.

Other Items:

- A. Outdoor fires at the townhouses: No open fires will be permitted in the common areas. Mozelle Lopez will email the manager of the townhouses to inform the tenants.
- B. Stephen Walters clothesline issue: The board of directors are upholding Linda Shein's approval on March 13,2012. Clothesline location is approved.
- C. Shaffers: Section II of the bylaws prohibits storage pods from being placed on the property for any amount of time. Also the Shaffers will have 30 days to clean up the pile of rocks and weeds. A suggestion will be sent for an addition of lattice surrounding the bottom of their deck to provide additional storage.
- D. Extending the basketball court: Tabled
- E. Security issues: Stephen Walters will contact the police department to see if he can get a police officer to come discuss our issues in the community.

Future Meeting: TBD via email

Adjournment: Karen Saunders motions to adjourn the meeting at 7:56 p.m. Stephen Walters seconded; All in favor, motion passed.

Respectfully,

Karen Saunders