

# ***Fountainview Homeowners' Association, Inc.***

## ***Board of Director's Meeting Minutes***

May 19, 2011

6:00 p.m.

### **I. Call to order**

Jeff called the meeting to order at 6:02 p.m.

### **II. Roll call**

Pam Arnold, Jeff Paules, Debbie Vessa, Jeremy Baughman and Linda Shein from Sunshine Management were in attendance. Tammy Bell was not present.

### **III. Old Business -Open Items**

- a) Letter to Board Member Tammy Bell will be sent for review to the Board before sending it in the mail. The letter will be to find out if there is any interest in the member continuing to participate on the Board of Directors. Linda will get the letter drafted and sent to the Board for comments.
- b) Delinquency Report – The financial package was presented to the board. Sunshine Management will be sending a statement to those homeowners that are delinquent, and a copy of the “sample” letter will be sent to the Board prior to starting this process.  
  
A lien will be placed on Gleason, who is delinquent in the amount of \$2201.16 as of April 30, 2011.
- c) Lock on Communication Board – Jeremy will be cutting off the old lock, and has placed a combination lock on the board, in its place. Pam Arnold has the combination to place notifications on the board. Linda is looking into placing some new material on the board to make it more appealing. Pam will be checking with Jeff Paules on staining the board to freshen it up.
- d) Status on POD at Berg Residence– The POD has been removed.
- e) Stone for walking paths/Distance markers –The board has authorized Jeff Paules to proceed with the markers. A map was drawn by Pam Arnold showing the starting point and discussion took place on a chart that could be posted to show the walking path, and exercises at some points during the walking path. Jeff will be taking on this responsibility.

- f) Update on picnic table purchase – The tables will be delivered to Jeff Paules and Jeff will place the tables (four at the pavilion) one at the small tot lot and one at the large playground.
- g) Update on Landscaping along walking path at townhomes – The Board agreed that crepe myrtles (perhaps two sets of three) would be a good choice. Pam Arnold will be following up on the planting details. In addition, two bids will be received from U. S. Lawns and Custom Landscape for wood chips for the three main play areas at the large playground.
- h) Sand Box repair at Large Playground – Jeff Paules showed the Board where the sand box had been repaired and new sand was added to the sand box at the larger tot lot.
- i) Volley Ball Net/Sand – Pam Arnold and Jeff Paules will work together on getting the area sprayed for bugs, a pole and volleyball net purchased, and ensure the area is made regulation size while renovating the area. Estimates will be obtained by Pam.
- j) Pam will obtain estimates on a possible sand box with roof cover at the tot lot. Next year more play equipment may be purchased for this area, as discussed at the Annual Meeting.
- k) Facebook/Web Page – Linda will look into the actual quote from their webmaster to address a website for the Fountainview Community. The Board would like to meet the webmaster, and Linda will be bringing copies of the current website that was developed for the Old Farm HOA, which is very inclusive. Pam mentioned she had viewed the site, which was mentioned at the Annual Meeting.
- l) Light Fixture at Large Playground – The Board authorized the purchase of solar lights for installation at each end of the pavilion. Pam Arnold will be ordering or purchasing them from DynaCorp for installation.
- m) CD/Money Market Return – The Board decided that the current financial review and process will remain in place regarding the investing of the Fountainview HOA funds. Sunshine Management has another source that can be checked once the CD has matured, to see if there may be a higher percentage available.

#### **IV. New Business**

- a) Deck Addition – 18860 Diller Drive. The board was in agreement that the deck was approved. Linda will send out the approval letter.

- b) Grass Mowing/Foreclosure Properties – Pam Arnold will contact Washington County regarding the high grass at a foreclosure property at 18802 Merilew Court. If this is not resolved, further action may be necessary by the Board to protect their interest in the abandoned property. Linda gave a legal opinion article to the Board of Directors for their review on this issue.

The meeting adjourned at 8:05 p.m.

Minutes submitted by: Linda Shein, CMCA, AMS - Community Property Manager