

Fountainview Homeowners Association, Inc.
January 27, 2011

The Board of Directors of the Fountainview Homeowners Association met on Thursday, January 27, 2011 at 6:00 p.m. at the offices of DynaCorp, Inc. Board members present were Jeff Paules, President; Pam Arnold, Secretary/Treasurer; and Jeremy Baughman. Board members Debbie Vessa and Tammy Bell were not present. There was no representative from Sunshine Management present. Quorum was established.

President Jeff Paules called the meeting to order and the following items were discussed:

A. New Business

1. Financial - the following balances were given on our various bank accounts:
 - a. Checking account established by Sunshine Management to be used for operational expenses – Statement submitted for yearend Tax purposes shows a balance of \$1,178.92. No report submitted by Sunshine Management.
 - b. Checking account with Columbia Bank - \$13,491.29.
 - c. Money Market account with Columbia Bank - \$20,971.17.
 - d. Certificate of Deposit with Columbia Bank - \$44,248.14.
2. 18802 Marilew Court – Jeff Paules stated that this owner may be moving. The Board hereby requests a report from Sunshine Management on the status of this account.
3. Maugansville Goodwill Fire Company – The Board members present agreed unanimously to donate \$50.00 to the Maugansville Goodwill Volunteer Fire Company for their 2010-2011 Fund Drive. Information will be forwarded to Sunshine Management for payment.
4. 2010 Tax Returns – Financial records received from Clagett Management and Sunshine Management, and in-house records were forwarded to Albright, Crumbacher, Moul, and Itell for preparation of tax returns for tax year 2010. Pam Arnold will work with Accountants to provide them the required information.
5. Petty Cash - The Board members present agreed to establish a petty cash fund to be kept in the offices of DynaCorp, Inc. The Board hereby requests Sunshine Management will prepare a check for \$100.00 made payable to “Petty Cash” and forward to Pam Arnold at DynaCorp, Inc.
6. Combination Lock for Communication Board – Jeremy Baughman has obtained a combination lock for the Communication Board. He will forward the combination to the Board members.

7. Annual Meeting – The Annual Meeting will be held on Wednesday, April 27, 2011 at the Maugansville Elementary School. Pam Arnold will call the Board of Education to reserve a room for this meeting.
- B. Old Business
1. Richard Carl Jackson, Jr. – Notice of Chapter 7 Bankruptcy received by the Board. Information will be forwarded to Sunshine Management for status on this account. Mr. Jackson is not listed on the current owner list.
 2. Website - The Board decided to put this on-hold until pictures of the community could be taken in the Spring for inclusion on the website. In addition, the suggestion of starting a Facebook page was made. This could take the place of a website. Jeff will look into starting a Facebook page.
 3. Walters - Diller Drive – No report has been received from Sunshine Management on the issue of Dogs and trash.
 4. Mark Edwards – 18825 Diller Drive - No report has been received from Sunshine Management on the status of this owner.
 5. Picnic Tables/trash cans at Pavilion – Pam Arnold presented a catalog showing the various styles and prices of tables and trash cans. She will call Chuck Taylor Sports and Recreation in Martinsburg for a quote. The Board voted 3-0 to purchase four (4) picnic tables, a trash can at the pavilion, a trash can at the Diller Drive tot lot, and several benches to be placed along the walking paths.
 6. Gleason – Diller Drive – Discussion was held concerning the appropriate action to take regarding this account balance. Jeff questioned If we have any cancelled checks or copies of checks from previous payments that might give us account information to forward to attorney for legal action. Pam will research her records to determine if we have any copies of former check payments.

The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Pamela S. Arnold